

Fairfield City School District:  
Excellence, preparation for life, opportunities for all!

**BOARD OF EDUCATION MEETING AGENDA**

January 14, 2021

**ORGANIZATIONAL MEETING/SPECIAL MEETING 6:30 PM  
CATHERINE D. MILLIGAN COMMUNITY ROOM  
FAIRFIELD SENIOR HIGH SCHOOL**

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OPENING OF THE MEETING - CALL TO ORDER

President Pro Tem – Michael Berding

CALL TO ORDER

PLEDGE OF ALLEGIANCE – Brian Begley

ROLL CALL

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Clark**    \_\_\_\_\_ **Gundrum**    \_\_\_\_\_ **Shorter**

ELECTION OF THE PRESIDENT OF THE FAIRFIELD BOARD OF EDUCATION FOR  
2021 (ORC 3313.14)

A. Nominations

(If more than one person is nominated, the President Pro Tem shall publicly call the roll of the Board and ask the members to vote their choice. If only one person is nominated, a motion to close nominations, a second, and a vote by acclamation will elect the President.)

Nominator \_\_\_\_\_ Nominee \_\_\_\_\_

Nominator \_\_\_\_\_ Nominee \_\_\_\_\_

**Motion to close nominations:** \_\_\_\_\_; **2nd:** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Clark**    \_\_\_\_\_ **Gundrum**    \_\_\_\_\_ **Shorter**

**President Pro Tem declares \_\_\_\_\_ elected President of the Fairfield Board of  
Education for 2021**

B. Oath of Office for the President

C. President Pro Tem directs the Treasurer to acknowledge in the minutes that the oath has been given.

D. President presides from this point forward.

ELECTION OF THE VICE PRESIDENT OF THE FAIRFIELD BOARD OF EDUCATION FOR 2021 (ORC 3313.14)

A. Nominations (same procedure applies)

Nominator\_\_\_\_\_ Nominee\_\_\_\_\_

Nominator\_\_\_\_\_ Nominee\_\_\_\_\_

**Motion to close nominations:** \_\_\_\_\_; **2nd:** \_\_\_\_\_

\_\_\_\_\_ **Begley** \_\_\_\_\_ **Berding** \_\_\_\_\_ **Clark** \_\_\_\_\_ **Gundrum** \_\_\_\_\_ **Shorter**

**President declares \_\_\_\_\_ elected Vice President of the Fairfield Board of Education for 2021**

B. Oath of Office for the Vice President

C. President directs the Treasurer to acknowledge in the minutes that the oath has been given.

NEW BUSINESS/BOARD RECOMMENDATIONS

A. Establish 2021 meeting dates, times and location (ORC 3313.15)

Suggestion:

Work Sessions: Thursday, February 4  
Thursday, March 4  
Thursday, May 6  
Thursday, June 3  
Thursday, August 5  
Thursday, September 2  
Thursday, October 7  
Thursday, November 4  
Time: 6:30 P.M.  
Location: Fairfield Senior High School  
Catherine D. Milligan Community Room  
8800 Holden Blvd.  
(There will be no work session in April, July and December)

Regular Sessions: Thursday, February 18  
Thursday, March 18  
Thursday, April 15  
Thursday, May 20  
Thursday, June 24  
Thursday, July 15  
Thursday, August 19  
Thursday, September 16  
Thursday, October 21

Thursday, November 18  
Thursday, December 9  
Time: 6:30 P.M.  
Location: Fairfield Senior High School  
Catherine D. Milligan Community Room  
8800 Holden Blvd.

- B. Consider establishment of a Board service fund for 2021 in the amount of \$9,942.00. (ORC 3315.15).
- C. Recommend approval of the following standing authorizations for 2021:
1. Authorize the Treasurer to secure advances from the Auditor when funds are available and payable to the district.
  2. Authorize the Treasurer to borrow short-term funds as needed for cash flow purposes.
  3. Authorize the Treasurer to invest inactive funds whenever funds are available.
  4. Authorize the Treasurer to modify appropriations and advance money from fund to fund as needed. Modifications must then be presented to the Board for approval.
  5. Authorize the Treasurer to pay all bills within the limits of the appropriation resolution as bills are received and when the merchandise has been received in good condition.
  6. Authorize the Treasurer to utilize the legal firm of Dinsmore & Shohl when fiscal legal opinions are required.
  7. Authorize the Treasurer to dispose of assets or property (not exceeding \$10,000 in value) that are no longer needed.
  8. Authorize Superintendent or Designee to act as purchasing agent for the district to make purchases of supplies and/or services within the limits of the appropriation measure.
  9. Authorize the Superintendent or Designee during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's office.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

- 10. Authorize the Superintendent or Designee, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent’s /Designee’s acceptance.
- 11. Authorize the Superintendent or Designee to appoint substitute support staff as necessary within the limits of the annual appropriation resolution.
- 12. Authorize the Director of Curriculum and Instruction, Assistant Superintendent, Director of Special Services and Director of Business Operations to approve professional day requests for professional and support employees for state meetings, workshops, and events in an amount not to exceed the limits in the Annual Appropriation, Board Policy, and negotiated contracts.
- 13. Authorize members of the Board to attend workshops, seminars and meetings for Professional Development and to benefit the academic and financial status of district.
- 14. Recommend that in accordance with Section 3313.26, ORC that the Board waive the reading of minutes from previous meetings.

D. Appointments to OSBA and City Committees

- 1. Legislative Liaison to OSBA/Federal Relations Network \_\_\_\_\_
- 2. Parks and Recreation Board \_\_\_\_\_
- 3. Planning Commission \_\_\_\_\_
- 4. Student Achievement \_\_\_\_\_

(Any of items “A” through “D” may be voted upon separately at the request of any Board member.)

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Clark**    \_\_\_\_\_ **Gundrum**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

PRESENTATIONS/RESOLUTIONS

- A. School Board Recognition Month – Gina Gentry-Fletcher
- B. Positive Messaging Campaign – Joe Markiewicz
- C. 1:1 Technology Update – Mandy Aug

## COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Please know that this time has been set aside for the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to five (5) minutes each.

## SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

### A. Personnel – Professional

#### 1. Resignations

- a. Rebecca Ewald, District, Occupational Therapist  
(effective at the end of the 2020-2021 school year; for personal reasons)
- b. Emily Wolfrum, West, Kindergarten  
(effective January 22, 2021; for personal reasons)

#### 2. Extracurricular Resignations 2020-2021

- a. Jason Laflin, Senior High, Weight Room Supervisor, 33%  
(effective for 2020-2021 school year; for personal reasons)
- b. Cathy Ogilvie, Middle School, Diving Coach  
(effective for 2020-2021 school year; for personal reasons)
- c. Latrice Watkins, Compass, Safety Patrol  
(effective for 2020-2021 school year; for personal reasons)
- d. Erica Wessler, Senior High, Interact Club Advisor  
(effective for 2020-2021 school year; for personal reasons)

#### 3. Unpaid Leave of Absence

- a. Jennifer Lewis, Creekside, Language Arts  
(effective for .75 of the day on January 13, 2021 through January 14, 2021; for personal reasons)

#### 4. Employment

- a. Extracurriculars – 2020-2021

#### **District**

Jay Muldoon, Director of Theatre Arts Program

**Freshman**

David Mast, Wrestling, Assistant  
Brandi Williams, Basketball, Assistant Girls

**Middle – Creekside Middle and Crossroads Middle combined**

Tim Adams, Wrestling, Assistant Coach  
Shawn Starkey, Wrestling, 7<sup>th</sup>/8<sup>th</sup> Grade

**Middle – Creekside Middle**

Haley Lewis, Cheerleader Coach, 6<sup>th</sup> Grade  
Zackary Nellom, Select Band Co-Director  
Shelby Stearns, Intramural Bowling, 6<sup>th</sup> Grade  
Shelby Stearns, Intramural Volleyball, 6<sup>th</sup> Grade

- b. Substitute Teachers 2020-2021

Melissa Estep  
Beth Hensley

(All recommendations are for the 2020-21 school year at a rate of \$94 per day.)

- c. Volunteers 2020-2021

Melynda Davis  
Michael Snyder

(The above-noted persons are recommended for approval as a volunteer coach for the 2020-21 school year in district athletic programs. Board approval of volunteers is a requirement of the Ohio High School Athletic Association. Recommendation is contingent upon submission of all required documents.)

(All employment is contingent upon satisfactory submission of all required documents.)

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Clark**    \_\_\_\_\_ **Gundrum**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**B. Personnel – Support**

**1. Resignations**

- a. Karen Clements, District, Custodian  
(effective the end of the day January 31, 2021; for retirement purposes)
- b. Sandra Hutson, Crossroads, Food Service Assistant  
(effective the end of the day December 16, 2020; for personal reasons)

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- c. Victoria Levine, Senior High, Data Entry II  
(effective the end of the day December 18, 2020; for personal reasons)
  - d. Mary Murphy, Transportation, Bus Driver  
(effective the end of the day December 18, 2020; for personal reasons)
  - e. Joseph Penney, District, Director of Business Operations  
(effective at the end of the day January 17, 2021; for personal reasons)
  - f. Kimberly Powell, Crossroads, Educational Assistant  
(effective the end of the day December 31, 2020; for personal reasons)
  - g. Stephanie Smith, Transportation, Bus Driver  
(effective the end of the day January 8, 2021; for personal reasons)
  - h. Patricia Welshans, Freshman, Head Cook  
(effective the end of the day March 31, 2021; for retirement purposes)
2. Unpaid Leave of Absence
- a. Sharon Bowling, Crossroads, Educational Assistant  
(effective .50 day on December 11, 2020 through February 28, 2021; for personal reasons)
  - b. Debbie Fehrenbach, Compass, Educational Assistant  
(extension of unpaid leave of absence starting January 2, 2021 through April 2, 2021; for personal reasons)
  - c. Kelly Gabbard, Transportation, Educational Assistant  
(effective .25 day on December 15, 2020 through December 18, 2020; for personal reasons)
  - d. Victoria Levine, Senior High, Data Entry II  
(effective .75 day on December 10, 2020 through December 18, 2020; for personal reasons)
  - e. Lynnette Lewis-Jackson, Crossroads, Educational Assistant  
(effective .50 day on November 30, 2020 through January 1, 2021; for personal reasons)
  - f. Dana Reid, East, Educational Assistant  
(extension of unpaid leave of absence starting January 4, 2021 through February 15, 2021; for personal reasons)
  - g. Anna Wilson, Transportation, Bus Driver  
(extension of unpaid leave of absence starting January 1, 2021 through January 31, 2021; for personal reasons)

3. Employment

- a. Sarah Blower, Creekside, Educational Assistant (effective January 4, 2021; for a replacement position)
- b. Michelle Grooms, District, Confidential Receptionist (effective January 4, 2021; for a replacement position)
- c. Kayla Hamilton, South, Educational Assistant (effective January 4, 2021; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

4. Termination

- a. Lori Urrutia, North, Latchkey Assistant – Team Leader (effective January 1, 2021)

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Clark**    \_\_\_\_\_ **Gundrum**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

C. Items for Board Discussion

- 1. Rescission of the following Board policies:
  - a. GBRA – Family and Medical Leave Act Expansion – Roger Martin
  - b. GBRAA – Emergency Paid Sick Leave – Roger Martin
- 2. EL Tutor Needs – Mandy Aug

D. Other Items for Board Action

- 1. Recommend the approval of the following Board policies:
  - a. BDC – Executive Sessions
  - b. DH – Bonded Employees and Officers
  - c. DM – Deposit of Public Funds
  - d. EDE – Technology and Communication Services



2. Recommend the rescission of the following Board policy:
  - a. ACCA – Grievance Procedure for Students
3. Recommend adoption of the following Resolution:

**A RESOLUTION AUTHORIZING THE FAIRFIELD CITY SCHOOL DISTRICT BOARD OF EDUCATION TO APPLY TO THE OHIO FACILITIES CONSTRUCTION COMMISSION CLASSROOM FACILITIES ASSISTANCE PROGRAM-ADDITIONAL SEGMENT FOR THE PURPOSES OF ESTABLISHING A POSITION FOR FUTURE FUNDING.**

**WHEREAS**, the Board of Education of the **Fairfield City School District, Butler County, Ohio**, met in Regular and Organizational session on January 14, 2021 and adopted the following Resolution;

**WHEREAS**, the School District Board had previously entered into a Classroom Facilities Assistance Program - Segmenting Agreement with the Ohio Facilities Construction Commission (Commission) on October 28, 2014;

**WHEREAS**, the Commission and the School District completed the scope of construction in Segment One as follows:

<b>Scope</b>	<b>Status</b>
<b>New Elementary School (Central ES)</b>	<b>Completed (August 2017)</b>
<b>New Elementary School (Compass ES)</b>	<b>Completed (August 2017)</b>
<b>New High School (Freshman)</b>	<b>Completed (August 2017)</b>
<b>Abate/Demolish Fairfield Central Elementary School</b>	<b>Completed (July 2017)</b>
<b>Abate/Demolish Fairfield Freshman High School</b>	<b>Completed (July 2017)</b>

**WHEREAS**, the School District Board desires to apply to the Commission to construct an additional segment in order to establish and secure its position for future funding; and

**WHEREAS**, the School District Board acknowledges that submission of the application does not guarantee a specific period when funding will become available; and

**WHEREAS**, the Commission will offer the School District an opportunity to enter an active planning process approximately **two (2) years** in advance of anticipated funding to prepare for a possible conditional approval of an additional segment in the Classroom Facilities Assistance Program;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the **Fairfield City School District, Butler County, Ohio** that the School District desires to apply to the Commission for funding construction of an additional segment for the purposes of establishing and securing the School District

position in the priority order of assistance and the Superintendent and Treasurer are hereby authorized to notify the Commission of such application and to execute any and all documents necessary or appropriate for said application on behalf of the Board of Education.

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Clark**    \_\_\_\_\_ **Gundrum**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

- 4. Recommend approval of the resolution to appoint Michael Berding to the Butler Technology and Career Development Schools Board of Education.

WHEREAS, the Fairfield Board of Education wishes to appoint a member to serve on the Butler Technology and Career Development Schools Board of Education; and

WHEREAS, to be qualified to serve on a board of education of a joint vocational school district, a member must meet the qualifications set forth in Ohio Revised Code 3311.19; and

WHEREAS, the named appointee meets the qualifications as set forth in ORC 3311.19.

NOW THEREFORE, be it resolved, Michael Berding meets the qualification of Ohio Development Schools Board of Education for a period of three years in accordance With Ohio Revised Code 3311.19. The term of office shall begin January, 2021.

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Clark**    \_\_\_\_\_ **Gundrum**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**TREASURER’S RECOMMENDATIONS AND REPORTS**

- A. Recommend approval of the minutes of the following meeting:

December 10, 2020 – Regular Meeting

- B. Recommend approval of the financial reports for the month of December 2020.

- C. Recommend approval of the 2020-2021 Amended Appropriations Resolution.

- D. Recommend approval of the following donation:

- 1. A donation of Meijer gift cards valued at \$1,200 to Fairfield Academy from Dougie & Ray’s for students to provide gifts to family members for the holidays.

**Total donations for 2021: \$1,200.00**

## E. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
27253	Computer	Central Elementary
27255	Computer	Central Elementary
28133	Computer	Compass Elementary
30620	Computer	Compass Elementary
30641	Computer	Compass Elementary
31681	Computer	Compass Elementary
33039	Computer	Compass Elementary
33042	Computer	Compass Elementary
26140	Computer	Creekside Middle School
28971	Computer	Creekside Middle School
31284	Projector	Creekside Middle School
22551	Projector	Creekside Middle School
30711	Computer	Crossroads Middle School
35585	Projector	Crossroads Middle School
31180	Computer	East Elementary
31310	Computer	East Elementary
25604	iPad	ESL Program
25605	iPad	ESL Program
25606	iPad	ESL Program
25607	iPad	ESL Program
25608	iPad	ESL Program
25609	iPad	ESL Program
25610	iPad	ESL Program
25614	iPad	ESL Program
25615	iPad	ESL Program
25616	iPad	ESL Program
25617	iPad	ESL Program
28118	Computer	FAB
28962	Computer	FAB
33085	Computer	FAB
27364	Computer	Freshman School
27371	Computer	Freshman School
27403	Computer	Freshman School
30803	Computer	Freshman School
6517	Color Television	High School
6696	Color Television	High School
7581	Color Television	High School
16975	Overhead Projector	High School
20010	Walkie-talkie	High School
20679	Walkie-talkie	High School
22525	Walkie-talkie	High School
23098	Walkie-talkie	High School
27643	Computer	High School
29391	Computer	High School
35111	Computer	High School
27590	Computer	High School

28452	Computer	High School
29212	Computer	High School
29355	Computer	High School
29381	Computer	High School
31364	Computer	North Elementary
19948	Printer	South Elementary
26649	Computer	South Elementary
27220	Computer	South Elementary
29199	Computer	South Elementary
31158	Computer	South Elementary
31604	Computer	South Elementary
32976	Computer	South Elementary
11768	Printer	Support Services
28964	Computer	Technology
33070	Computer	Technology
26647	Computer	Welcome Center
28049	Computer	West Elementary
28954	Computer	West Elementary
31108	Computer	West Elementary
31113	Computer	West Elementary
31123	Computer	West Elementary
31137	Computer	West Elementary
34876	Computer	West Elementary
35739	iPad	West Elementary

F. Recommend approval of the fiscal year 2022 Tax Budget that will be submitted to the Butler County Auditor’s Office.

G. Recommend approval of the following rates to be paid to seasonal and sporadic athletic workers, effective January 1, 2021:

Scorekeepers/Timers/Ticket takers:	\$20 - \$50 (dependent upon sport/games worked)
Site Managers:	\$60 per game
Bookkeeper:	\$150 per tournament

H. Recommend approval of the annual membership (\$7,046) with the Ohio Schools Boards Association for January 2021 – December 2021.

I. Recommend approval of the Ohio School Boards Association Legal Assistance Fund Service Contract (\$250) pursuant to R.C. Section 3313.171 (January 1, 2021 – December 31, 2021).

J. Recommend approval of the new IRS mileage rate of 56 cents effective January 1, 2021.

**Motion to accept the recommendations: \_\_\_\_\_; 2nd \_\_\_\_\_**

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Clark**    \_\_\_\_\_ **Gundrum**    \_\_\_\_\_ **Shorter**

**President declares motion \_\_\_\_\_.**

COMMITTEE REPORTS

- A. Legislative Update – Balena Shorter
- B. Butler Tech – Michael Berding
- C. Planning Commission – Brian Begley
- D. Student Achievement – Jerrilynn Gundrum

ANNOUNCEMENTS

January 18, 2021 – Martin Luther King Day (No School)  
 February 4, 2021 – Board Meeting (Work Session) 6:30 PM, Fairfield Senior High School,  
 Catherine D. Milligan Community Room

BOARD MEMBER COMMENTS

RECESS TO EXECUTIVE SESSION TO DISCUSS:

The employment and discipline of a public employee 121.22 (G) (1)

**Motion to convene executive session:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Clark**    \_\_\_\_\_ **Gundrum**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**President convenes executive session at** \_\_\_\_\_ **P.M.**

**President resumes regular meeting at** \_\_\_\_\_ **P.M.**

ADJOURNMENT

**Motion to adjourn:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Clark**    \_\_\_\_\_ **Gundrum**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**President adjourns meeting at** \_\_\_\_\_ **P.M.**